Awaiting Candidate Agreement Acceptance screen displays a list of all open test enrollment windows opened by the company where the individual has not accepted the Candidate Agreement.

The Candidate Agreement must be accepted by the individual through his or her account prior to being able to schedule a test appointment.

NMLS notifications will be sent to individuals after a test enrollment window has been created on their behalf. The notification will serve as a reminder to accept the Candidate Agreement.

The notification will trigger at the following intervals until the individual accepts the Candidate Agreement or the test enrollment has closed.

- Window Creation date (next day in this case since it is a nightly notification)
- 170 days before the window end date
- 150 days before the window end date
- 120 days before the window end date
- 90 days before the window end date
- 60 days before the window end date
- 30 days before the window end date
- 10 days before the window end date

<table>
<thead>
<tr>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Individual Name</strong></td>
</tr>
<tr>
<td><strong>Test Name</strong></td>
</tr>
<tr>
<td><strong>Window Begin Date</strong></td>
</tr>
</tbody>
</table>
How to Use the Filtering Options

1. Enter Individual ID.

   **NOTE:** To view all enrollment windows that are awaiting Candidate Agreement acceptance, leave the Individual ID criteria blank and click the **Filter** button.

2. Click the **Filter** button (see **Figure 2**).

   **Figure 2: Awaiting Candidate Agreement Acceptance – Filtering Options**

   **NOTE:** After filtering, use the Export button to export the search results into a CSV file (opened through Excel). Click the Export All button to export all test enrollment windows that are awaiting Candidate Agreement acceptance.

Additional Resources

- [Testing Page on NMLS Resource Center](#)
- [MLO Testing Handbook](#)
- [Uniform State Test (UST) Implementation Information](#)
- [Testing FAQs](#)