



Surrender Jurisdiction-Specific Requirements



WEST VIRGINIA MORTGAGE LOAN ORIGINATOR LICENSES

Instructions

1. File the surrender request through the NMLS.
2. There is no fee to surrender.
3. No additional documentation is due to the WV Division of Financial Institutions unless you are notified via certified mail or email or such request.

WHO TO CONTACT – Contact West Virginia Division of Financial Institutions licensing staff by phone at (304) 558-2294 or send your questions via e-mail to:

Ruth Holt at rholt@wvdob.org

Marla Gardner at mgardner@wvdob.org or

Tracy Hudson at thudson@wvdob.org

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE SURRENDERING. THE JURISDICTION SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE SURRENDER THROUGH THE NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.