



VT Sales Finance License Surrender Checklist (Company)

CHECKLIST SECTIONS

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GENERAL INFORMATION

Instruction

1. File the surrender request through NMLS.
2. There is no fee to surrender.
3. Complete an annual report for the calendar year in which the entity was licensed.

Help Resources

- [Company License Surrender Requests Quick Guide](#)
- [License Status Review & Definitions Quick Guide](#)

Agency Contact Information

Contact *Vermont Department of Financial Regulation* licensing staff by phone at (802) 828-3307 or send your questions via email to DFR.NMLS1@vermont.gov for additional assistance.

For U.S. Postal Service:

*Vermont Department of Financial Regulation
Banking Division
89 Main Street
Montpelier, VT 05620-3101*

For Overnight Delivery:

*Vermont Department of Financial Regulation
Banking Division
89 Main Street, 2nd Floor
Montpelier, VT 05602*

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE APPLYING. THE AGENCY SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE APPLICATION THROUGH NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.

NMLS ID Number

Licensee Legal Name	
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REQUIREMENTS COMPLETED IN NMLS		
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Complete	VT Sales Finance License	Submitted via...
<input type="checkbox"/>	<p>Submission of Surrender Request through Company Form (MU1): Request the surrender of the license through the submission of the Company Form (MU1). See the Company License Surrender Requests Quick Guide for instructions.</p> <p>Note: All branch licenses must be surrendered in NMLS prior to surrendering the Company license.</p>	NMLS

REQUIREMENTS SUBMITTED OUTSIDE OF NMLS		
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Complete	VT Sales Finance License	Submitted via...
<input type="checkbox"/>	<p>Annual Report: Complete and submit an annual report of all sales finance activity performed during the calendar year in which the entity was licensed. This information must be sent outside of NMLS, directly to Vermont Department of Financial Regulation using the method indicated.</p>	<p>Email to VT: DFR.NMLS1@vermont.gov</p> <p>OR Mail to Vermont Department of Financial Regulation Banking Division</p>