



Amendments
Jurisdiction-Specific Requirements



SOUTH CAROLINA MORTGAGE LOAN ORIGINATOR LICENSE

Instructions

1. This document includes instructions for submitting Mortgage Loan Originator amendments. To submit amendments for Mortgage Lender/Servicer or a Branch Locations refer to the appropriate amendment checklists.
2. All fees collected through NMLS **ARE NOT REFUNDABLE.**

** Note: This checklist is to serve as guide for the application process, please **DO NOT** send this checklist to SC-BFI. **

FILED IN NMLS	ITEM
<input type="checkbox"/>	FOR A CHANGE OF NAME OR A CHANGE OF ADDRESS. Report as an amendment on the Individual (MU4) Form filing through NMLS.
<input type="checkbox"/>	MORTGAGE LOAN ORIGINATOR'S CHANGE OF EMPLOYMENT. Mortgage Loan Originators must update NMLS to reflect current employer and employment location. ** FEE OF \$25 PAYABLE THROUGH NMLS**
<input type="checkbox"/>	DISCLOSURE QUESTIONS. Upload a letter of explanation, supporting documents or orders for any disclosure questions changed to "YES".

WHO TO CONTACT – Contact South Carolina State Board of Financial Institutions Consumer Finance Division licensing staff by phone at 803-734-2020 or email questions to cfid@bofi.sc.gov for additional assistance.

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE APPLYING. THE JURISDICTION SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE APPLICATION THROUGH THE NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.