



Surrender
Jurisdiction-Specific Requirements



RHODE ISLAND SALE OF CHECKS LICENSE

Instructions

1. Licensee must notify the RI Department of Business Regulation through the NMLS within 24 hours of terminating business under this license.
2. The licensee must return the original license to the *State of Rhode Island Division of Banking* within 5 business days of the electronic submission of your surrender request to the following address:

**State of Rhode Island
Department of Business Regulation
Division of Banking
1511 Pontiac Avenue, Bldg. 68-2
Cranston, Rhode Island 02920**

NMLS Unique ID Number: _____

Licensee Legal Name: _____

Rhode Island License Number: _____

| ATTACHED | NOT APPLICABLE | ITEM |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | LICENSE. Enclose the original license as issued by the State of Rhode Island Division of Banking. If the license has been lost or misplaced, provide an attestation to that affect. |
| <input type="checkbox"/> | <input type="checkbox"/> | FINAL ANNUAL REPORT. - The Final Annual Report must be filed no later than thirty (30) days of receipt by the <i>State of Rhode Island Division of Banking</i> of notice through the NMLS of the surrender of the license in order to avoid a delayed filing penalty of \$25.00 per day of delay. The Final Annual Report filing fee is \$55.00 and must be paid directly to the Rhode Island Division of Banking and not through the NMLS. Click here for the Final Annual Report. |

WHO TO CONTACT – Contact Division of Banking licensing staff by phone at 401-462-9503 or send your questions via e-mail to bankinquiry@dbr.ri.gov for additional assistance.