



Surrender  
Jurisdiction-Specific Requirements



**RHODE ISLAND CHECK CASHER LICENSE**

**Instructions**

1. Licensee must notify the RI Department of Business Regulation through the NMLS within 24 hours of terminating business under this license.
2. The licensee must return the original license to the *State of Rhode Island Division of Banking* within 5 business days of the electronic submission of your surrender request to the following address:

**State of Rhode Island  
Department of Business Regulation  
Division of Banking  
1511 Pontiac Avenue, Bldg. 68-2  
Cranston, Rhode Island 02920**

NMLS Unique ID Number: \_\_\_\_\_

Licensee Legal Name: \_\_\_\_\_

Rhode Island License Number: \_\_\_\_\_

ATTACHED	NOT APPLICABLE	ITEM
<input type="checkbox"/>	<input type="checkbox"/>	<b>LICENSE.</b> Enclose the original license as issued by the State of Rhode Island Division of Banking. If the license has been lost or misplaced, provide an attestation to that affect.
<input type="checkbox"/>	<input type="checkbox"/>	<b>FINAL ANNUAL REPORT.</b> - The Final Annual Report must be filed no later than thirty (30) days of receipt by the <i>State of Rhode Island Division of Banking</i> of notice through the NMLS of the surrender of the license in order to avoid a delayed filing penalty of \$25.00 per day of delay. The Final Annual Report filing fee is \$55.00 and must be paid directly to the Rhode Island Division of Banking and not through the NMLS. <a href="#">Click here</a> for the Final Annual Report.

**WHO TO CONTACT** – Contact Division of Banking licensing staff by phone at 401-462-9503 or send your questions via e-mail to [bankinquiry@dbr.ri.gov](mailto:bankinquiry@dbr.ri.gov) for additional assistance.