



Surrender Checklist

Jurisdiction-Specific Requirements



NEW HAMPSHIRE EXEMPT COMPANY REGISTRATION

Instructions

1. File the surrender request through the NMLS.
2. There is no fee to surrender.
3. Return the original registration provided to you by the Banking Department directly to the Department.
4. Loan originators sponsored by the company should be terminated in accordance with instructions on the NMLS.
<http://mortgage.nationwidelicencingsystem.org/licensees/resources/LicenseeResources/Terminating-Relationship-Sponsorship.pdf>.
5. We may request additional information upon review of your surrender; watch your e-mail for such requests.

For U.S. Postal Service:

*New Hampshire Banking Department
Licensing Division
53 Regional Drive
Concord NH 03301*

For Overnight Delivery:

*New Hampshire Banking Department
Licensing Division
53 Regional Drive
Concord NH 03301*

WHO TO CONTACT – Contact the New Hampshire Banking Department licensing staff by phone at (603) 271-8675, or send your questions via e-mail to Licensing@banking.state.nh.us for additional assistance.

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE SURRENDERING. THE JURISDICTION SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE SURRENDER THROUGH THE NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.