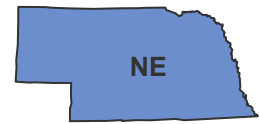




## Company Amendments Jurisdiction-Specific Requirements



### NEBRASKA INSTALLMENT LOAN COMPANY LICENSE

#### Instructions

**When making changes to your record in NMLS, Nebraska requires advance notification for some changes; see checklist below for details.**

#### Fees

1. Nebraska does not charge amendment fees for the following changes through NMLS:
  - Change of Name
  - Change of Other Trade Names
  - Change of Control Persons
  - Change of Ownership
2. Nebraska collects amendment fees for the following changes through NMLS during filing:
  - Change of Address (\$150 fee plus the NMLS processing fee). Fees collected through the NMLS ARE NOT REFUNDABLE.

#### How to submit Agency specific documents

1. If you are required to upload documents for an amendment that doesn't require Advance Change Notice:
  - a. In the NMLS document upload section, select the applicable document type.
2. If you are required to provide document(s) outside of NMLS:
  - a. If documents are indicated that should be sent via **mail**, send along with the checklist within 5 business days to the following address:

##### For Electronic Delivery:

[Dob.consumerfinance@nebraska.gov](mailto:Dob.consumerfinance@nebraska.gov)

Include Applicant Name and  
NMLS ID# in the subject line.

##### For U.S. Postal Service

Nebraska Department of  
Banking and Finance  
P.O. Box 95006  
Lincoln, NE 68509

##### For Overnight Delivery:

Nebraska Department of  
Banking and Finance  
1526 K Street, Suite 300  
Lincoln, NE 68508

NMLS Unique ID Number:

Applicant Legal Name:

FILED IN NMLS	ATTACHED	NOT APPLICABLE	REQUIRED AMENDMENT ITEM
<input type="checkbox"/>	N/A	<input type="checkbox"/>	<b>CHANGE OF ADDRESS:</b> <ul style="list-style-type: none"><li>Submit an ACN for a Change of Main (Corporate) Address through the Company (MU1) form through NMLS. <b>30</b> days' notice must be given for this change.</li></ul> <b>Note:</b> For physical locations in Nebraska, notice must be published for three consecutive weeks in the county of the proposed relocation and if any substantive objection to the relocation is received a hearing must be held.
<input type="checkbox"/>	N/A	<input type="checkbox"/>	<b>MODIFICATION OF OTHER TRADE NAME(S):</b> <ul style="list-style-type: none"><li><b>Upload</b> a file stamped copy of the Acknowledgement of Filing received from the Nebraska Secretary of State.</li></ul>
<input type="checkbox"/>	N/A	<input type="checkbox"/>	<b>CHANGE OF LEGAL STATUS:</b> <ul style="list-style-type: none"><li><b>Upload</b> copies of documentation showing the change of legal status.</li></ul>
<input type="checkbox"/>	N/A	<input type="checkbox"/>	<b>DISCLOSURE QUESTIONS:</b> If the amendment involves a change to an answer in the Disclosure Section of a Form MU1 or Form MU2, provide a narrative describing the circumstance that led to the change in the answer in the Disclosure Question and <b>UPLOAD A COPY OF ANY APPLICABLE ORDERS OR DOCUMENTS.</b>

The regulator will review the filing and all required documents and communicate with you through NMLS. To review your status or see detailed communication from the regulator, click on the Composite View tab and then click on View License/Registration in NMLS.

**WHO TO CONTACT** – Contact Nebraska Department of Banking & Finance licensing staff by phone at 402-471-2171 or send your questions via e-mail to [dob.consumerfinance@nebraska.gov](mailto:dob.consumerfinance@nebraska.gov) for additional help. Include Applicant Name and NMLS ID# in the subject line.

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE APPLYING. THE AGENCY SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE APPLICATION THROUGH THE NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.