



Surrender Checklist

Jurisdiction-Specific Requirements



MICHIGAN MORTGAGE BROKER, LENDER, OR SERVICER LICENSE AND REGISTRATION

Instructions

1. File the surrender request through the NMLS.
2. There is no fee to surrender.
3. The licensee/registrant must submit any documents required on the checklist below with this checklist within 5 business days of the electronic submission of your surrender through the NMLS at the following:

For U.S. Postal Service:

For Overnight Delivery:

*Department of Insurance and Financial Services
Consumer Finance Section
PO Box 30220
Lansing, MI 48909-7720*

*Department of Insurance and Financial Services
Consumer Finance Section
530 W. Allegan St., 7th Floor
Lansing, MI 48933*

NMLS Unique ID Number: _____

Licensee/Registrant Legal Name: _____

ATTACHED	NOT APPLICABLE	ITEM
<input type="checkbox"/>	N/A	CERTIFICATE. Return the original license/registration certificate that contains the Director's signature and the gold seal or watermark, as issued by the Department of Insurance and Financial Services. If the license/registration certificate has been lost or misplaced, provide an attestation to that affect.

WHO TO CONTACT – Contact *Consumer Finance Section* via phone at (877) 999-6442 or send your questions via e-mail to difs-fin-info@michigan.gov for additional assistance.

THE LICENSEE/REGISTRANT IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE/REGISTRATION FOR WHICH THEY ARE SURRENDERING. THE JURISDICTION SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE SURRENDER THROUGH THE NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.