



# Massachusetts Retail Installment Sales Finance Company Branch License Surrender Checklist (Branch)

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## CHECKLIST SECTIONS

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## GENERAL INFORMATION

### Instruction

1. File the surrender request through NMLS.
2. There is no fee to surrender.
3. We may request additional information upon review of your surrender; watch your email for such requests.

### Help Resources

- [Company License Surrender Requests Quick Guide](#)
- [License Status Review & Definitions Quick Guide](#)

### Agency Contact Information

Contact Massachusetts Division of Banks licensing staff by phone at (617) 956-1500, Ext. 61479 or send your questions via email to [NMLS@state.ma.us](mailto:NMLS@state.ma.us) for additional assistance.

#### *For U.S. Postal Service:*

*Massachusetts Division of Banks  
Attn: NDIS- Consumer Finance Company Licensing Unit  
1000 Washington Street  
10<sup>th</sup> Floor  
Boston, Massachusetts, 02118-2218*

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE APPLYING. THE AGENCY SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE APPLICATION THROUGH NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.

NMLS ID Number	
Licensee Legal Name	

REQUIREMENTS COMPLETED IN NMLS		
Complete	Massachusetts Retail Installment Sales Finance Company	Submitted via...
<input type="checkbox"/>	<b>Submission of Surrender Request through Branch Form (MU3):</b> Request the surrender of the license through the submission of the Branch Form (MU3). See the <a href="#">Company License Surrender Requests Quick Guide</a> for instructions.	<b>NMLS</b>

REQUIREMENTS SUBMITTED OUTSIDE OF NMLS		
Complete	Massachusetts Retail Installment Sales Finance Company	Submitted via...
No items are required to be submitted outside of NMLS for this license/registration at this time.		