



## Surrender Checklist

Jurisdiction-Specific Requirements



### DELAWARE BROKER LICENSE

#### Instructions

1. File the surrender request through the NMLS.
2. There is no fee to surrender.

For U.S. Postal Service:

Office of the State Bank Commissioner  
Licensing  
555 E. Loockerman St.  
Suite 210  
Dover, DE 19901

For Overnight Delivery:

Office of the State Bank Commissioner  
Licensing  
555 E. Loockerman St.  
Suite 210  
Dover, DE 19901

**WHO TO CONTACT** – Contact *the Delaware Bank Commissioner's* licensing staff by phone at (302) 739-4235 or send your questions via e-mail to [Carole.Hoffecker@state.de.us](mailto:Carole.Hoffecker@state.de.us) for additional assistance.

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE SURRENDERING. THE JURISDICTION SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE SURRENDER THROUGH THE NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.