



## Surrender Checklist

Agency Requirements



### DC RETAIL SELLER AND CONSUMER SALES FINANCE LICENSE

#### Instructions

1. File the surrender request through the NMLS.
2. There is no fee to surrender.
3. Send nothing to the District of Columbia Department of Insurance, Securities and Banking (DISB) for surrender.

**WHO TO CONTACT** – Contact DISB licensing staff by phone at (202) 727-8000 or send your questions via e-mail to [bankingbureau@dc.gov](mailto:bankingbureau@dc.gov) for additional assistance.

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE SURRENDERING. THE JURISDICTION SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE SURRENDER THROUGH THE NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.