



CA-DFPI Debt Collection License Surrender Checklist (Company)

CHECKLIST SECTIONS

- [General Information](#)
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GENERAL INFORMATION

Instructions

1. File the surrender request and a plan for the disposition of the debt collection business containing a detailed proposal for the closing out of its debt collection business through NMLS.
2. There is no fee to surrender.
3. A license shall not be deemed surrendered until CA-DFPI approves the surrender.

Help Resources

- [Company License Surrender Requests Quick Guide](#)
- [License Status Review & Definitions Quick Guide](#)

Agency Contact Information

Please refer to CA-DFPI's website at www.dfpi.ca.gov . You can also contact us at 866-275-2677 or dcla.inquiries@dfpi.ca.gov for additional assistance.

Physical Address:

*California Department of Financial Protection and
Innovation
Debt Collection Licensing Program
2101 Arena Boulevard
Sacramento, CA 95834*

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE APPLYING. THE AGENCY SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE APPLICATION THROUGH NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.

REQUIREMENTS COMPLETED IN NMLS		
Complete	CA-DFPI Debt Collection License	Submitted via...
<input type="checkbox"/>	Submission of Surrender Request through Company Form (MU1): Request the surrender of the license through the submission of the Company Form (MU1). See the Company License Surrender Requests Quick Guide for instructions.	NMLS

DOCUMENTS UPLOADED IN NMLS		
Complete	CA-DFPI Debt Collection License	Submitted via...
<input type="checkbox"/>	Dissolution Plan: Provide a Dissolution Plan containing a detailed proposal for the closing out of the debt collection business, including a detailed description of the plan to close out or transfer the debt collection files; the name and contact information of the person taking over the debt collection files, if applicable; and the time frame within which the close out or transfer will be completed.	Upload in NMLS: under the Document Type <u>Additional Requirement(s)</u> in the <i>Document Uploads</i> section of the Company Form (MU1).