



REGISTERING FOR NMLS TRAINING IN THE LEARNING MANAGEMENT SYSTEM (LMS)

- [How to Register for the LMS](#)
- [How to Purchase and Enroll in a Webinar or Course](#)

How to Register for the LMS

1. Go to csbstraining.org. (*Internet Explorer is the recommended browser.*)
2. Click the **Register** link in the top right corner.



3. Complete all fields marked by a red asterisk (*).
 - a. It is recommended that you make your user name the same as your email address.
 - b. **Select “Industry – State Licensing” for Code.**
 - c. Provide the full name of your company for “Organization.”
4. Click the **Register** button. A confirmation email is sent. (*There may be a delay.*)

New user?

From this page you can register to the platform; follow the instructions below and fill in the fields properly.

You must fill the mandatory fields, marked with the symbol *

The password must contain at least **8 characters**

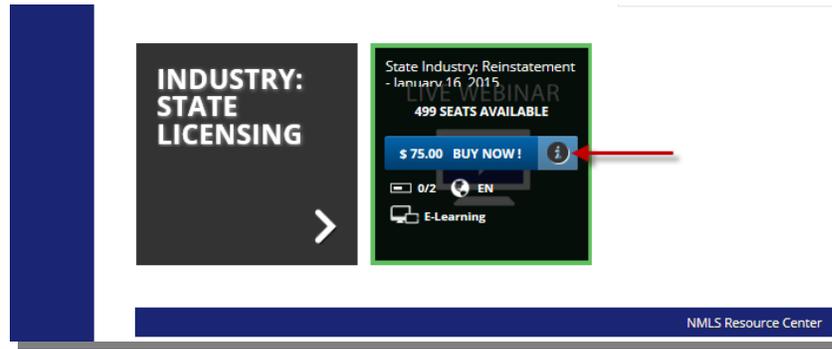
Username *	sample@email.com
E-mail *	sample@email.com
First name *	John
Last name *	Doe
Language	English
Password *	••••••••
Retype the password *	••••••••
Code *	Industry - State Licensing
NMLS User Type *	Account Administrator
Agency (Regulators Only) *	Not Applicable
Organization *	State Company

REGISTER

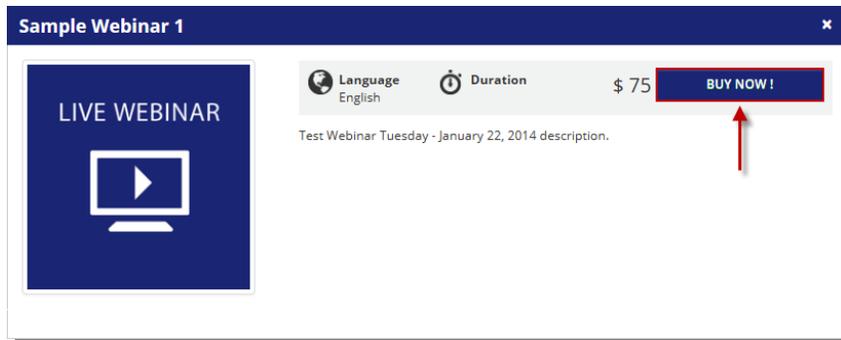
5. Click the link in the confirmation email that is sent from LMSAdmin@csbs.org.
6. A new tab or window opens in your browser confirming your registration, allowing you to log in.

How to Purchase and Enroll in a Webinar or Course

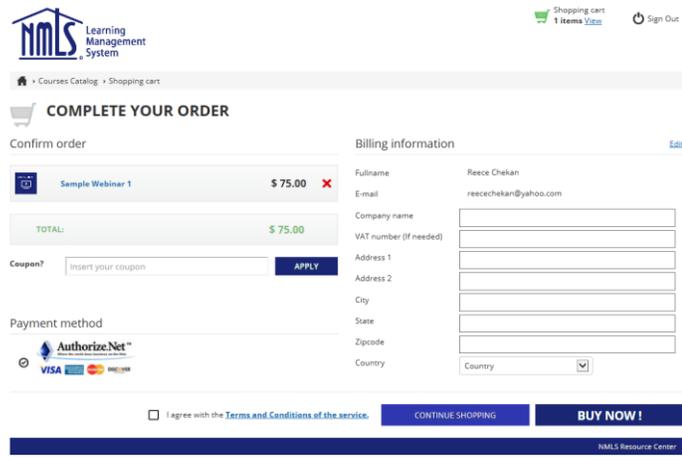
1. Log in to the LMS with your user name and password.
2. Hover over the desired course and click the **Buy Now** button.



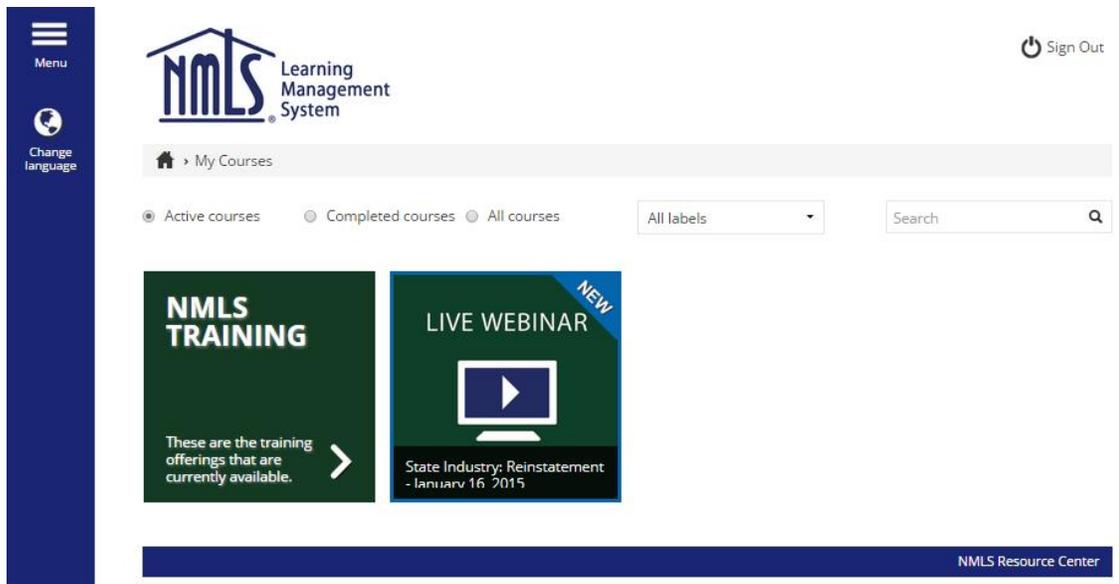
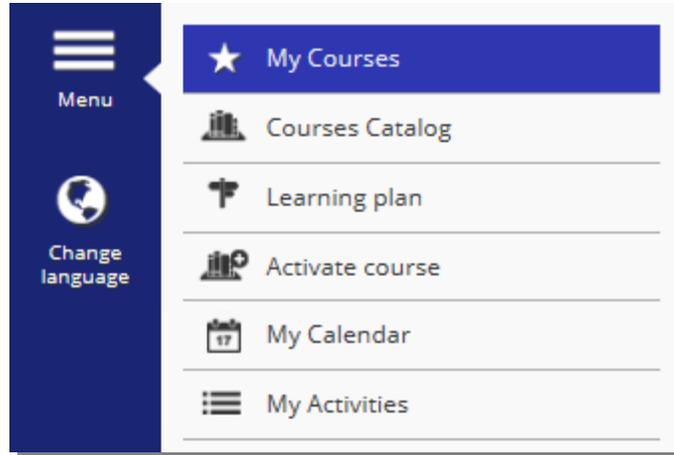
3. A course description window opens. Click the **Buy Now** button again.



4. Complete the payment process.



5. Once you have paid and registered for the course, it will appear under the **My Courses** section.



If you have any questions or issues, contact us at LMSAdmin@csbs.org.