

REGISTRATION INSTRUCTIONS

How to Register for NMLS Training in the LMS:

1. Navigate to <https://www.csbstraining.org/learn/register>.
2. Complete all fields marked by a red asterisk (*).
 - a. By default, your username will be the same as your email address.
3. When you are a done, a confirmation from LMSAdmin@csbs.org is sent to the email on file.
Check your Spam folder.
 - a. **All new accounts are approved by a site administrator. Your account will be approved within 24 business hours. You will receive an email notification when this happens.**
4. Click the link in the confirmation email to confirm your registration and log in.

How to Purchase and Enroll in a Webinar, Course, or Recording:

1. Log in to the LMS with your username and password.
2. Go to Menu > Course Catalog.
3. Hover over the desired course and click the Buy Now button.
4. A course description will open. Click the Add to Cart button.
5. Complete the payment process.
6. Once you have paid for and enrolled in the course, it will appear under Menu > My Courses & Learning Plans.

Questions? Contact the NMLS Call Center at 1-855-665-7123.