Individual Dashboard

The *Individual Dashboard* provides individuals with a summary of information related to their NMLS records. Individuals can use the links on the dashboard to access relevant pages in NMLS. See *Figure 1* below for an image of the *Individual Dashboard* under the Home tab.

Welcome to NMLS, Dave!

All data current as of Dec 29 at 1:10:37 PM ET.

ENTITY PROFILE   Hide All

LICENSES   Hide

Approved	Pending
27	2

CURRENT ACTION ITEMS

PENDING FILINGS

Attestation Required	Submission Required
1	0

ACTIVE LICENSE ITEMS

Total	Updated in Last 7 Days
16	0

OUTSTANDING INVOICES

Unpaid	Failed Payment
0	0

PENDING CART SUBMISSIONS

	Items
Test Enrollment	0

TEST ENROLLMENTS

Candidate Agreement Required	2
Unscheduled Tests	4
Scheduled Test Appointments	3
Enrollments Expiring within 30 Days	1

Figure 1: Individual Dashboard

Below is a detailed breakdown of each section, including link destinations and common usage.

Entity Profile

Figure 2: Entity Profile

Licenses

	Heading	Destination	Used To:
A	Approved	Composite View: *View License/Registration List*	Check the status of approved licenses and view outstanding license items.
B	Pending	Composite View: *View License/Registration List*	Check the status of pending licenses and view outstanding license items.

NOTE: Please refer to the License Status Definitions document that identifies each license status in NMLS and provides suggested next steps.

Current Action Items

CURRENT ACTION ITEMS   Hide All

PENDING FILINGS		ACTIVE LICENSE ITEMS	
C Attestation Required	D Submission Required	E Total	F Updated in Last 7 Days
1	0	16	0

Figure 3: Current Action Items

Pending Filings

	Heading	Destination	Used To:
C	Attestation Required*	Filing: *Individual Filing(s)*	Attest to company-initiated individual filings.
D	Submission Required**	Filing: *Individual Filing(s)*	Submit previously created Individual (MU4) Forms.

* Filings for the individual that were initiated by a company that require attestation

** Individual filings created by the individual that require submission

Active License Items (only reflects current license items on active licenses)

	Heading	Destination	Used To:
E	Total	Composite View: *View License/Registration List*	View all outstanding active license items.
F	Updated in Last 7 Days	Composite View: *View License/Registration List*	View outstanding active license items that have been placed or updated in the past 7 calendar days.

Current Action Items (continued)

Figure 4: Current Action Items

Outstanding Invoices

	Heading	Destination	Used To:
G	Unpaid	*Invoice Search* displaying results for invoices in an Unpaid status	Pay an invoice.
H	Failed Payment	*Invoice Search* displaying results for invoices in a Failed Payment status	Repay a failed payment.

Pending Cart Submissions

	Heading	Destination	Used To:
I	Test Enrollment	MLO Testing & Education: *MLO Testing & Education - Home*	Enroll in SAFE exams, such as the National Component with Uniform State Content.
J	Items	MLO Testing & Education: *Test Enrollment Cart*	Pay for SAFE exams added to the testing cart, but have not been submitted for payment.

Current Action Items (continued)

	TEST ENROLLMENTS	
Candidate Agreement Required	K	2
Unscheduled Tests	L	4
Scheduled Test Appointments	M	3
Enrollments Expiring within 30 Days	N	1

Figure 5: Test Enrollments

Test Enrollments

	Heading	Destination	Used To:
K	Candidate Agreement Required	MLO Testing & Education: *Candidate Agreement for SAFE MLO Tests*	Review and agree to the Candidate Agreement for SAFE MLO Tests.
L	Unscheduled Tests	MLO Testing & Education: *Test Appointments*	View the open test enrollment windows where the Candidate Agreement has been accepted but a valid test appointment does not exist.
M	Scheduled Test Appointments	MLO Testing & Education: *Test Appointments*	View the open test enrollment windows with valid test appointments.
N	Enrollments Expiring within 30 Days	MLO Testing & Education: *Test Appointments*	View the open test enrollment windows that will expire in 30 days or less.*

* This count is not mutually exclusive of the counts reflected in the other rows of the Test Enrollments section of the dashboard.

For more information, contact the NMLS Call Center at 1-855-NMLS-123 (1-855-665-7123).