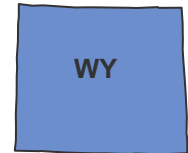




New Application Jurisdiction-Specific Requirements



WYOMING MORTGAGE LOAN ORIGINATOR LICENSE

Instructions

1. Each Mortgage Loan Originator must be separately licensed which requires the submission of Form MU4 through NMLS.
2. If the applicant is currently employed as a residential mortgage loan originator, the Residential Mortgage Loan Originator's license will not be fully approved until a sponsorship request is submitted by the originator's employer. A quick guide titled "Create Sponsorship" at the following link will help walk your company through this process: [NMLS Quick Guides](#). If the applicant is not currently employed by a mortgage company, the license will be issued as "Approved-Inactive" until sponsorship by a mortgage company is acquired.
3. New applicants are required to use NMLS to submit their MU4 filing. To receive full "Approval" status Mortgage Loan Originator's must meet the following requirements:
 - Complete 20 hours of NMLS approved pre-licensure education courses
 - Passing score on both the National and State components of the SAFE Test
 - Fingerprints for an FBI criminal history background check
 - Authorization for a credit report
 - License sponsored by company
4. Total license costs: \$150 including the NMLS processing fee. A \$15 fee for a credit report will be added if one has not been authorized through NMLS in the past 30 days. You will also pay an additional \$39 if you authorize a criminal background check at time of application.
5. All fees are collected through the NMLS and ARE NOT REFUNDABLE.
6. Jurisdiction-specific requirements as identified on the checklist below must be received with this checklist within 5 business days of the electronic submission of your application through the NMLS at the following:

For U.S. Postal Service:

Wyoming Division of Banking
Herschler Building, 3 East
122 West 25th Street
Cheyenne, WY 82002

For Overnight Delivery:

Wyoming Division of Banking
Herschler Building, 3 East
122 West 25th Street
Cheyenne, WY 82002

NMLS Unique ID Number: _____

Applicant Legal Name: _____

ATTACHED	NOT APPLICABLE	ITEM
<input type="checkbox"/>	<input type="checkbox"/>	DISCLOSURE QUESTIONS. Provide complete details of all events or proceeding for any "Yes" answer to any of the Disclosure questions and provide a copy of any applicable orders or documents.

WHO TO CONTACT – Contact *Wyoming Division of Banking* licensing staff by phone at 307-777-6483 or send your questions via e-mail to michelle.hickman@wyo.gov for additional assistance. For system questions, call the NMLS Call Center at 240-386-4444.

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE APPLYING. THE JURISDICTION SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE APPLICATION THROUGH THE NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.