



## Description

### Jurisdiction-Specific Requirements



## WASHINGTON CONSUMER LOAN COMPANY LICENSE

### Who is required to have the Washington Consumer Loan Company license?

- Your company needs this license if you will offer mortgage or non-mortgage loans in Washington State.
- Your company needs this license if you service Washington residential mortgage loans.
- This license permits lending, funding, brokering, loan origination services, or servicing to Washington State citizens or for property in Washington State.

### Who does not need the Washington Consumer Loan Company license?

Your company is exempt from the Consumer Loan licensing requirements if any one of these are true:

- Your company is a depository institution (e.g.: bank or credit union).
- Your company is a licensed pawnbroker.
- Your company makes or buys retail installment sales contracts.
- Your company makes loans under a credit card plan.

### Prerequisites at a Glance:

1. Net worth – none
2. Bond amount – \$30,000 for applicants who only service Washington loans. Otherwise, bond is \$100,000 for applicants with no prior loan origination in Washington or ranges \$30,000-\$150,000 depending on prior year's loan origination volume in Washington
3. Criminal background check – on control persons and loan originators
4. Credit check – on control persons and loan originators

**What must I do or send outside the NMLS to apply for the Washington Consumer Loan Company license?** Before Washington State Department of Financial Institutions, Division of Consumer Services will accept your Consumer Loan license application, you must provide:

1. **Surety Bond** - See RCW 31.04.045 and WAC 208-620-320-208-620-360
  - a. Use the *Surety Bond to Operate Residential Loan Servicing Business* surety bond form if company is ONLY servicing Washington residential mortgage loans.
  - b. Use the *Surety Bond to Operate Consumer Loan Business* surety bond form if company is offering mortgage or non-mortgage loans.
  - c. Your company's full legal name on the MU1 must match the name of the "principal" on the bond. The company's NMLS and UBI numbers must be listed on the bond by the bonding company so be sure to provide those numbers to your agent or bonding company.
  - d. Contact your insurance agent to find a surety company authorized to write surety business in the State of Washington.

**2. Loan Originators**

- a. In NMLS, establish relationships and sponsorships between your company and loan originators who represent your company.

**3. Fingerprint Card(s)**

- a. Send one fingerprint card for each Control Person listed on the MU1. NOTE: Control People do not need to send a fingerprint card to DFI if they have or are applying for a MLO license and have submitted fingerprints to NMLS.

**4. Washington Pre-requisite Licenses**

- a. Contact the Washington State Department of Licensing (DOL) at (360)902-3600 or online at [www.dol.wa.gov](http://www.dol.wa.gov) to apply for your Washington State Master Business License which will display your Unified Business Identifier (UBI) number. A copy of this document is **not** required with your application package. DFI will verify information directly with DOL.
- b. If your company is a corporation, partnership, or LLC, contact the Washington Secretary of State (SOS) Division of Corporations at (360) 725-0377 or online at [www.secstate.wa.gov](http://www.secstate.wa.gov) to register your company. A copy of this document is **not** required with your WA application. DFI will verify information directly with SOS.

**5. Disclosure Questions**

- a. For each “yes” answer in the Disclosure Question section of the MU1, provide complete details of all events or proceedings in an attachment.
- b. For each “yes” answer in the Disclosure Question section of each MU2, provide complete details of all events or proceedings in an attachment.

**6. Branches**

- a. Each branch location desiring to conduct business under this license authority must be separately licensed and will require a filing of Form MU3 through the NMLS.

**WHO TO CONTACT** – Contact DFI’s Division of Consumer Services licensing staff by phone at 360-902-8703 or send your questions via e-mail to [DCS@dfi.wa.gov](mailto:DCS@dfi.wa.gov) for additional assistance.

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE APPLYING. THE JURISDICTION SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITE APPLICATION THROUGH THE NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.