



# Surrender Jurisdiction-Specific Requirements



## VERMONT LENDER LICENSE

### Instructions

1. Licensee must notify the Vermont Banking Division in writing 30 days prior to submitting a request to surrender of this license authority through the NMLS.
2. Surrender of the Company Lender License for the main address requires the surrender of **all** Branch Lender Licenses issued by the Vermont Banking Division.
3. All original lender license certificates for the current calendar year must be returned to the Vermont Banking Division, along with this checklist, within 5 business days of electronically submitting the surrender of the license(s) through the NMLS at the following:

*For U.S. Postal Service:*

*Vermont Department of Banking, Insurance,  
Securities, and Health Care Administration  
Banking Division  
89 Main Street  
Montpelier, VT 05620-3101*

*For Overnight Delivery:*

*Vermont Department of Banking, Insurance,  
Securities and Health Care Administration  
Banking Division  
89 Main Street, 2<sup>nd</sup> Floor  
Montpelier, VT 05602*

NMLS Unique ID Number: \_\_\_\_\_

Licensee Legal Name: \_\_\_\_\_

| ATTACHED                 | NOT APPLICABLE           | ITEM   |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <b>LICENSE.</b> Enclose <b>all</b> current year original lender license certificates (including Branch Lender Licenses) issued by the <i>Vermont Banking Division</i> . If a license certificate has been lost or misplaced, provide a written attestation stating the license certificate has been lost or misplaced. In the event the license certificate is found, it must be immediately returned to the Vermont Banking Division. |

**WHO TO CONTACT** – Contact Vermont Banking Division licensing staff by phone at 802-828-3307 or send your questions via e-mail to [nmls@bishca.state.vt.us](mailto:nmls@bishca.state.vt.us) for additional assistance.

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR COMPLETING ALL OF THE REQUIREMENTS FOR SURRENDERING A LICENSE. THE JURISDICTION SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITE SURRENDER THROUGH THE NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.