CHECKLIST SECTIONS

- General Information
- Requirements Completed in NMLS
- Requirements Submitted Outside of NMLS

GENERAL INFORMATION

Instruction

- 1. File the surrender request through NMLS.
- 2. There is no fee to surrender.
- 3. We may request additional information upon review of your surrender; watch your email for such requests.

Help Resources

- Company License Surrender Requests Quick Guide
- License Status Review & Definitions Quick Guide

Agency Contact Information

Contact Compliance Division licensing staff by phone at (615) 253-6714 or send your questions via email to askmortgage.licensing@tn.gov for additional assistance.

For U.S. Postal Service and Overnight Delivery:

Tennessee Department of Financial Institutions
Compliance Division
Tennessee Tower, 26th Floor
312 Rosa L. Parks Avenue
Nashville, TN 37243

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE APPLYING. THE AGENCY SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE APPLICATION THROUGH NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.

Updated: 8/28/2018 Page 1 of 2

REQUIREMENTS COMPLETED IN NMLS			
Complete	TN Industrial Loan and Thrift Branch Registration	Submitted via	
	Submission of Surrender Request through Branch Form (MU3): Request the surrender of the license through the submission of the Branch Form (MU3). See the Company License Surrender Requests Quick Guide for instructions.	NMLS	

REQUIREMENTS SUBMITTED OUTSIDE OF NMLS			
Complete	TN Industrial Loan and Thrift Branch Registration	Submitted via	
No items are required to be submitted outside of NMLS for this license/registration at this time.			

Updated: 8/28/2018 Page 2 of 2