



Surrender Checklist

Jurisdiction-Specific Requirements



MICHIGAN MORTGAGE BROKER, LENDER, OR SERVICER LICENSE AND REGISTRATION

Instructions

1. File the surrender request through the NMLS.
2. There is no fee to surrender.
3. The licensee/registrant must submit any documents required on the checklist below with this checklist within 5 business days of the electronic submission of your surrender through the NMLS at the following:

For U.S. Postal Service:

*Office of Financial and Insurance Regulation
Consumer Finance Licensing Unit
PO Box 30220
Lansing, MI 48909-7720*

For Overnight Delivery:

*Office of Financial and Insurance Regulation
Consumer Finance Licensing Unit
611 W. Ottawa Street - 3rd floor
Lansing, MI 48933*

NMLS Unique ID Number: _____

Licensee/Registrant Legal Name: _____

ATTACHED	NOT APPLICABLE	ITEM
<input type="checkbox"/>	<input type="checkbox"/>	<p>CERTIFICATE. Return the original license/registration certificate that contains the Commissioner’s signature and the gold seal or watermark, as issued by the Office of Financial and Insurance Regulation. If the license/registration certificate has been lost or misplaced, provide an attestation to that affect.</p>

WHO TO CONTACT – Contact the Office of Financial and Insurance Regulation, Consumer Finance Licensing Unit at 877-999-6442 or visit our website at www.michigan.gov/ofir regarding additional questions or assistance.

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE SURRENDERING. THE JURISDICTION SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE SURRENDER THROUGH THE NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.