

### **CHECKLIST SECTIONS**

- General Information
- Requirements Completed in NMLS
- Requirements Submitted Outside of NMLS

### **GENERAL INFORMATION**

### Instruction

- 1. File the surrender request through NMLS.
- 2. There is no fee to surrender.
- 3. Send nothing to the Maine Bureau of Consumer Credit Protection for surrender. We may request additional information upon review of your surrender; watch your email for such requests.

# **Help Resources**

- Company License Surrender Requests Quick Guide
- License Status Review & Definitions Quick Guide

## **Agency Contact Information**

Contact Maine Bureau of Consumer Credit Protection licensing staff by phone at 207-624-8527 or send your questions via email to ccp.pfr@maine.gov for additional assistance.

## For U.S. Postal Service:

Department of Professional & Financial Regulation Bureau of Consumer Credit Protection 35 State House Station Augusta, Maine 04333

## For Overnight Delivery:

Department of Professional & Financial Regulation Bureau of Consumer Credit Protection 76 Northern Avenue Gardiner, Maine 04345

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE APPLYING. THE AGENCY SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE APPLICATION THROUGH NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.

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| REQUIREMENTS COMPLETED IN NMLS |   |               |
|--------------------------------|---|---------------|
| Complete                       | ME Debt Collector Branch  | Submitted via |
|                                | Submission of Surrender Request through Branch Form (MU3): Request the surrender of the license through the submission of the Branch Form (MU3). See the Company License Surrender Requests Quick Guide for instructions. | NMLS          |

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