

CHECKLIST SECTIONS

- General Information
- Requirements Completed in NMLS
- Requirements Submitted Outside of NMLS

GENERAL INFORMATION

Instruction

- 1. File the surrender request through NMLS.
- 2. There is no fee to surrender.

Help Resources

- Company License Surrender Requests Quick Guide
- License Status Review & Definitions Quick Guide

Agency Contact Information

Contact <u>MA Division of Banks</u> licensing staff by phone at <u>(617) 956-1500 ext. 61480</u> or send your questions via email to <u>nmls@state.ma.us</u> for additional assistance.

For U.S. Postal Service & For Overnight Delivery:

Massachusetts Division of Banks
Attn: Mortgage Lender/Mortgage Broker Licensing Unit
1000 Washington Street
10th floor
Boston, MA 02118-2218

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE APPLYING. THE AGENCY SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE APPLICATION THROUGH NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.

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REQUIREMENTS COMPLETED IN NMLS			
Complete	MA Mortgage Broker License	Submitted via	
	Submission of Surrender Request through Company Form (MU1): Request the surrender of the license through the submission of the Company Form (MU1). See the Company License Surrender Requests Quick Guide for instructions. Note: Please be advised that by surrendering your company's main license for Massachusetts, you are indicating that you no longer wish to be licensed as a mortgage broker in Massachusetts, and therefore you are required to surrender your company's mortgage broker branch licenses as well.	NMLS	

REQUIREMENTS SUBMITTED OUTSIDE OF NMLS			
Complete	MA Mortgage Broker License	Submitted via	
No items are required to be submitted outside of NMLS for this license/registration at this time.			

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