



**Surrender Checklist**  
Jurisdiction-Specific Requirements



**INDIANA-DFI SUBORDINATE LIEN MORTGAGE LENDING LICENSE**

**Instructions**

1. File the surrender request through the NMLS.
2. There is no fee to surrender.
3. Send nothing to IN-DFI for surrender. We may request additional information upon review of your surrender; watch your e-mail for such requests.

*For U.S. Postal Service:*

*Indiana Department of Financial Institutions  
Consumer Credit Division  
30 South Meridian Street, Suite 300  
Indianapolis, IN 46204*

*For Overnight Delivery:*

*Indiana Department of Financial Institutions  
Consumer Credit Division  
30 South Meridian Street, Suite 300  
Indianapolis, IN 46204*

**WHO TO CONTACT** – Contact *Indiana Department of Financial Institutions* licensing staff by phone at 317-232-3955 or send your questions via e-mail to [mtarpey@dfi.in.gov](mailto:mtarpey@dfi.in.gov) for additional assistance.

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE SURRENDERING. THE JURISDICTION SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE SURRENDER THROUGH THE NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.