



## Surrender Checklist

Jurisdiction-Specific Requirements



# DELAWARE MORTGAGE LOAN ORIGINATOR LICENSE

### Instructions

1. File the surrender request through the NMLS.
2. There is no fee to surrender.
3. Mail original license to address listed below. We may request additional information upon review of your surrender; watch your e-mail for such requests.

For U.S. Postal Service:

*State of Delaware  
Office of the State Bank Commissioner  
555 E. Loockerman Street  
Suite 210  
Dover, DE 19901*

For Overnight Delivery:

*State of Delaware  
Office of the State Bank Commissioner  
555 E. Loockerman Street  
Suite 210  
Dover, DE 19901*

**WHO TO CONTACT** – Contact Bank Commissioner’s Office licensing staff by phone at 302-739-4235 or send your questions via e-mail to [carole.hoffecker@state.de.us](mailto:carole.hoffecker@state.de.us) for additional assistance.

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE APPLYING. THE JURISDICTION SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE APPLICATION THROUGH THE NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.