



## Surrender Jurisdiction-Specific Requirements



### DISTRICT OF COLUMBIA MORTGAGE LOAN ORIGINATOR LICENSE

#### Instructions

1. A mortgage loan originator licensee is required to notify the Department of Insurance, Securities and Banking (DISB) that he or she will cease engaging mortgage loan origination in the District of Columbia through the NMLS.
2. District of Columbia does **not** charge fees for a request to surrender a license.
3. Submit surrender request filings for a District of Columbia mortgage loan originator licenses through NMLS on Form MU4.
4. DISB will change the mortgage loan originator license record to a “Terminated – Surrendered/Cancelled” as of the date of the surrender.
5. There are currently no additional jurisdiction-specific filing requirements.

**WHO TO CONTACT** – Contact DISB licensing staff by telephone at **(202) 727-8000** or send your questions via e-mail to [bankingbureau@dc.gov](mailto:bankingbureau@dc.gov) for additional assistance. Technical support questions should be directed to the NMLS Call Center at (240) 386-4444.

YOU ARE **NOT** AUTHORIZED TO OPERATE AS A MORTGAGE LOAN ORIGINATOR IN THE DISTRICT OF COLUMBIA UNTIL YOU HAVE OBTAINED THE APPROPRIATE LICENSE FROM THE DEPARTMENT OF INSURANCE, SECURITIES AND BANKING.