



Surrender
Jurisdiction-Specific Requirements



ALASKA MORTGAGE BROKER / LENDER LICENSE

The licensee is fully responsible for all of the requirements of the license for which they are requesting surrender. The jurisdiction specific requirements contained herein are for guidance only to facilitate surrender through the NMLS. Should you have questions, please consult legal counsel.

1. Licensee must notify the *State of Alaska* to terminate business under this license by Surrendering the license through NMLS
2. The licensee's NMLS Unique Identifier and Alaska Mortgage License number must be written on the upper right-hand corner of every document submitted to the Department.
3. The licensee must submit any documents required on the checklist below with this checklist within 5 business days of the electronic submission of your surrender through the NMLS at the address listed below:

*State of Alaska, Department of Commerce, Community &
Economic Development
Division of Banking & Securities
550 West Seventh Avenue, Suite 1940
Anchorage, Alaska 99501*

NMLS Unique ID Number: _____

Licensee Legal Name: _____

ATTACHED	NOT APPLICABLE	ITEM
<input type="checkbox"/>	<input type="checkbox"/>	<p>Loans paid or sold. Certification that all loans of the mortgage licensee have been either paid in full or sold. The certification shall be on company letterhead and signed by the following individuals(s) depending on business authority:</p> <p><i>Corporation:</i> The certification shall be signed by the President/CEO.</p> <p><i>Limited Liability Company:</i> The Certification shall be signed by the member with the controlling interest/ownership. If there is no member with controlling interest/ownership, the Certification shall be signed by all members.</p> <p><i>Partnership:</i> The Certification shall be signed by the partner with the controlling interest/ownership. If there is no partner with controlling interest/ownership, the Certification shall be signed by all partners.</p> <p><i>Sole Proprietor:</i> The Certification shall be signed by the sole proprietor.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<p>Mortgage Broker / Lender Closure Report. The attached Closure Report must be filed even if you did NO business in Alaska during the year.</p>

WHO TO CONTACT – Contact the *Alaska Division of Banking & Securities'* licensing staff by phone at 907-269-4584 or send your questions via e-mail to mortgagelending@alaska.gov for additional assistance.



STATE OF ALASKA
DEPARTMENT OF
COMMERCE
COMMUNITY AND
ECONOMIC DEVELOPMENT

Sean Parnell,
Governor
Susan K. Bell.

Division of Banking and Securities - Consumer Finance
Section

MORTGAGE BROKER / LENDER CLOSURE REPORT

Name of company as licensed in Alaska: _____

Main Office Address: _____
Street Address City State Zip Code

NMLS ID# _____ Phone Number: _____

Reporting period: **January 1**, _____ through _____, _____. (Last Business Day)
Month Day Year

You must file a report even if you did NO business in Alaska during the year

	BROKERED RESIDENTIAL MORTGAGE LOANS	Number of Loans	Dollar Volume
1	Enter the total number of all residential mortgage loans secured by Alaska real estate that you brokered to another entity in the current calendar year. Include table funded loans.		
	MADE (FUNDED) RESIDENTIAL MORTGAGE LOANS		
2	Enter the total number of all residential mortgage loans secured by Alaska real estate that you made (funded with the use of a warehouse line or your own capital) in the current calendar year.		
3	Total: Add lines 1 and 2.		

DECLARATION FOR MORTGAGE BROKER / LENDER CLOSURE REPORT

I, _____ the undersigned being the _____
Print Name of Company Representative Print Title of Company Representative

of _____, an Alaska licensed Mortgage Broker, declare under penalty of
Print Name of Company as Licensed

perjury under the laws of the State of Alaska that the foregoing is true and correct.

Signature of Company Representative Date City, State signed

Official Use Only Initial _____ Date _____
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